

(Incorporated in the Cayman Islands with limited liability) (於開曼群島註冊成立之有限公司)

(Stock Code 股份代號: 1263)

NOTIFICATION LETTER 通知信函

28 March 2024

Dear Registered Shareholders,

PC Partner Group Limited (the "Company") <u>-Notice of Publication of Annual Report 2023, Circular, Notice of Annual General Meeting and Proxy Form</u> <u>(collectively the "Current Corporate Communications")</u>

The Current Corporate Communications of the Company have been published in English and Chinese languages and are available on the website of The Stock Exchange of Hong Kong Limited ("**HKEX**") at <u>www.hkexnews.hk</u> and the Company's website at <u>www.pcpartner.com</u>. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company's website for any reason, please send your request (specifying your name, address and request) by email at <u>pcpartner.ecom@computershare.com.hk</u> or by notice in writing to the Company's Hong Kong share registrar (the "**Share Registrar**"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at <u>www.pcpartner.com</u> and the HKEXnews website at <u>www.hkexnews.hk</u> in place of printed copies. A notice of publication of the Website Version of Corporate Communications, in both English and Chinese, will be sent by the Company to its shareholders by email or by post (only if the Company does not possess the functional email address of the shareholder) on the publication date of the Corporate Communications.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications, the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "**Reply Form**"). Alternatively, you may sign and return the Reply Form to the Share Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, you will (i) be unable to receive any notifications regarding the publication of Corporate Communications by email; (ii) need to proactively check the Company's website and the HKEXnews website to keep up with the publication of Corporate Communications; and (iii) the Company will send the Actionable Corporate Communications^(Note) in printed form in the future.

If you want to receive the future Corporate Communications in printed form, please complete the Reply Form and send it to the Share Registrar or send an email to <u>pcpartner.ecom@computershare.com.hk</u> specifying your name, address and request to receive the Corporate Communications in printed form. Please note that your request shall be valid for one year starting from the receipt date of your Reply Form and will expire thereafter, unless it is revoked or superseded before its expiry.

Please be reminded that provision of your correct and effective contact details (including email address and mailing address) to the Company and/or the Share Registrar is critically important, and any mistakes in such details may result in failure of delivery of the Company's Corporate Communications and/or Actionable Corporate Communications^(Note) to you timely in the future.

Should you have any queries relating to this letter, please contact the Company at (852) 2687 7936 or (852) 2799 8011 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

By order of the Board PC Partner Group Limited WONG Shik Ho Tony Chairman

Note: Actionable Corporate Communications are any corporate communications that seek instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

REPLY FORM 回條		
To: Computershare Hong Kong Investor Services Limited (The "Share Registrar") 17M Floor, Hopewell Centre 183 Queen's Road East, Wanchai, Hong Kong (Please <u>choose ONLY ONE of the options below</u>) (請從以下選項中只選擇其中一項)	(「 香洌	售中央證券登記有限公司 股份過戶慮」) 持灣仔皇后大道東 183 號 □中心 17M 樓
Option 1: Provide your email address for receipt of future Corporate Communications* of the Company via electronic dissemination by scanning <u>vour personalized QR code</u> 事屬二維碼 選項1: 掃描 闔下專屬二維碼提供 閣下之電子郵件地址,以接收公司通過電子方式 發佈的未來公司通訊* You are NOT required to return this Reply Form if you choose Option 1. 如選擇了選項1. 閣下無須交回本回條。		
Option 2: I/we hereby provide my/our email address in writing for receipt of future Corporate Communications* of the following listed company (the "Company") via electronic dissemination 選項 2: 本人/吾等現以書面提供本人/吾等之的電子郵件地址 · 以確保收到以下上市公司(「公司」)通過電子方式發佈的未來公司通訊* Name of Securities holder(s) 證券持有人姓名 : Name of the listed company 上市公司名稱 : PC Partner Group Limited 相能集團有限公司 Email address 電郵地址: (Note 3 / 附註3) Image: Note 3 / 附註3)		
Option 3: I/we hereby request for receipt of Corporate Communications* in printed form (Please mark "✓" in the below box if applicable) 選項 3: 本人/吾等現要求收取公司通訊*印刷版 (如適用・請在以下方格內劃上「✓」號) receive future Corporate Communications* in printed copy and noted that this instruction is valid only for one year starting from the receipt date of instruction. ^(Note 5) 收取未來公司通訊*的印刷本 · 並已知悉本指示由收取指示日期起計一年內有效。 ^(別話 5)		
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選項3: 本人/吾等現要求收取公司通訊 [®] 印刷版 (如適用 □ receive future Corporate Communications* in printed copy and 收取未來公司通訊 [®] 的印刷本,並已知悉本指示由收取指示 Signature(s): (Note 1) 簽名: (幣註1) Notes 附註: . 1. Please complete all your details clearly. If your shares are held in joint names, al 誘海接線型 關下之所有資料,如屬納名股東,即本回條須由所有聯名股東朝 2. Any Reply Form with no signature or otherwise incorrectly completed will be void. 任何回修若未有資業過去呈版可应服系工程,即本回修着介稿。 3. If the Company does not receive a functional email address in your reply, you will 知公司沒有收到 欄下的有效電子都件地址 欄下新無法透過電子操作方式 4. Hyou provide more than one email address by OR code, email, reply form and/or o 如 欄下通道二趾陽 零團 細胞公規葉成於方式提供多未一個的電子都伴地 個 圖本任 "」 in the box in Option 3, no email address will be registered and on 如 欄下在道項 3方格內遇上 "」 燙 將不置有電子動件地址磁電子動作力地址。 6. For the avoidance of doubt, the Company does not accept any other instructions giv 海兔存髮 · 在本回條上的任何額外指示,公司將不予處理。	 ・請在以下方格內劃上「✓」號) d noted that this instruction is valid only for 日期起計一年內有效。^(附註 5) Contact number: 聯絡電話號碼: If of the joint shareholders should jointly sign this Rep 路濟廣市方為有效。 be unable to receive notifications regarding the public 成刻有關發給公司通訊*的通知。 be unable to receive notifications regarding the public 说到有關發給公司通訊*的通知。 be unable to receive notifications regarding the public 说到有關發給公司通訊*的通知。 be unable to receive notifications regarding the public 说以到有關發給公司通訊*的短知。 be unable to receive notifications in printed form will is it comporter communications[*] in printed form will is it gut 公司通訊*的印刷版。 	one year starting from the receipt date of instruction. ^(Note 5) Date: 日期: ly Form in order to be valid. ation of Corporate Communications* by email. li will be registered. 登記。 re received.
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